



Supporting and empowering new parents in NYC

VOLUNTEER APPLICATION

Date _____

Name and Address

Are you a parent? Yes No

First Name _____ Last Name _____

Street Address _____

City _____ State _____ Zip Code _____

Email _____ Work Phone (xxx-xxx-xxxx) _____

Cell Phone (xxx-xxx-xxxx) _____ Home Phone (xxx-xxx-xxxx) _____

Preferred Method of Contact: Phone Email Mail

Female Male Birth Year (For Demographic Purposes): _____

Keep me in touch with communications from Guiding Parents: Yes No

Education

Are you currently a student? Yes No

Please select your highest level of degree completed from the menu below:

select... School: _____

Year Completed: _____ Field of Study: _____

If other, explain: _____

Employment

Please select your current employment status from the menu below:

select...

Current/recent employer: _____ Position: _____

Have you ever been convicted of a crime? Yes, please explain No

(Not including traffic and parking violations)

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Please list two (2) references other than family members

Reference #1 Professional Personal

First Name _____ Last Name _____

Phone (xxx-xxx-xxxx) _____ Email _____

Relationship _____

Reference #2 Professional Personal

First Name _____ Last Name _____

Phone (xxx-xxx-xxxx) _____ Email _____

Relationship _____

Emergency Contact

Name _____ Relationship to You _____

Cell Phone _____ Other Phone _____

Volunteer Interest and Experience

Question	Your Response
Why do you want to volunteer at Guiding Parents?	
Do you have previous volunteer experience? If yes, please explain and list organization names.	
Do you have any previous experience supporting or working with parents? If yes, please explain.	
How (or from whom) did you learn about Guiding Parents volunteer opportunities?	

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Select preferred volunteer roles below. See: www.guidingparents.org/get-involved for volunteer role descriptions.

Client Support Volunteer Roles (please check all that apply)

- Parent-to-Parent Support Volunteer
- Parent Support Program Coordinator
- Community Outreach Coordinator
- Volunteer Coordinator
- Program Assistant
- Program Assistant - Spanish
- Other _____

Please list any prior experience working in the selected role, if applicable:

Administrative Volunteer Roles (please check all that apply)

- Marketing and Outreach Assistant
- Communications Assistant
- Special Events and Fundraising Assistant
- Grant Writer
- Other _____

Please list any prior experience working in the selected role, if applicable:

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Skills

Do you know how to use a computer? Yes No

Do you have experience using: Internet Excel Word PowerPoint

In the space below, please describe any other professional skills or areas of expertise in which you might be able to support our programs.

What other languages other than English do you speak and/or write with fluency:

Availability

Are you available to make an ongoing commitment for 6 to 12 months? Yes No, explain

Please indicate your general availability (Check all that apply):

Weekday mornings (9:00am – 1:00pm)

Weekend mornings (9:00am – 1:00pm)

Weekday afternoons (1:00pm – 5:00pm)

Weekend afternoons (1:00pm – 5:00pm)

Weekday evenings (6:00pm – 8:00pm)

Weekend evenings (6:00pm – 8:00pm)

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BY SUBMITTING THIS APPLICATION, I:

- Agree to attend a volunteer interview
- Agree that Guiding Parents, Inc. may use photographs and/or videos of me for publicity purposes
- Agree that any materials or creative works developed by me as a volunteer remain the sole property of Guiding Parents, Inc.
- Acknowledge my understanding that Guiding Parents, Inc. staff and board has the right, in its sole discretion, to place or not to place me in a volunteer position

I have read, understand and agree with the information above. I certify that the above answers given in this application by me are true and complete to the best of my knowledge.

Applicant Signature _____ **Date** _____

Please send completed volunteer application and resume to:

Michelle A. Francis

michelle@guidingparents.org

FOR OFFICE USE ONLY

Interview Date _____ Interviewed by _____ Accepted Yes No

Orientation Date _____ Role(s) _____

Comments: _____
